

CONYERS MIDDLE SCHOOL CELL PHONE POLICY



CELL PHONES ARE NOT TO BE "ON", USED, AND/OR DISPLAYED DURING INSTRUCTIONAL TIME.

CMS Cell Phone Policy

1. Students are not permitted to use cellular phones during INSTRUCTIONAL TIME.
2. Cell phones should be turned off upon arrival to class and placed in their teacher's cell phone chart holder and retrieve them at the end of class. **If a phone rings during class, the teacher will confiscate the phone and take it to the front office. "Forgetting" to turn off the cell phone is not an excuse.**
3. **Students will not use their cell phones to make phone calls during the school day.** If they need to contact parents/guardians they are permitted to make calls in Students Services.
4. **Based on teacher discretion and/or PBIS Incentives, students will be allowed to use their cell phone during lunch (excluding phone calls).** However, using a cell phone to take photographs or record video at any time on school is strictly prohibited. This includes taking photographs or video recordings in restrooms, locker room areas, etc.
5. Use of a cell phone during a test (i.e. text messaging, etc) will be considered cheating and appropriate disciplinary action will be taken.
6. If a student violates the Cell Phone Use Policy, the teacher or school staff shall confiscate the cell phone and take it to the office:
 - a. **First offense-** Teacher will contact parent/guardian via a phone call and retrieve phone until the end of the day.
 - b. **Second offense-** Administrative warning, phone call to parent/guardian and retrieval of phone which will be released to parent/guardian at the end of the school day.
 - c. **Third offense-** Administrative referral and assignment to ISS.
 - d. **Additional offenses -** Administrative referral and disciplinary consequences as outlined in the RCPS Code of conduct. Student will also be required to submit their cell phone to the Principal's office each morning until pick-up at the end of day.

Please Note:

- If a student's cell phone usage has been found to be a source of bullying, teasing, harassment, threatening, inappropriate urging/encouraging, inappropriate/unauthorized calling-texting- video recording, the student will be required to submit their cell phone to the Principal's office each morning until pick-up at the end of day.
- A student is required to hand over the cell phone and all its individual parts to a teacher or school staff member when requested. Failure to do so will result in ISS or OSS and submission to the Principal's office each day thereafter.
- The student assumes all risks in bringing cell phones and other electronic devices onto school property or to school related functions.